

AGENDA

Meeting: Overview and Scrutiny Management Committee

Place: Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Tuesday 26 September 2023

Time: 10.30 am

Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718656 or email benjamin.fielding@wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Graham Wright (Chairman)
Cllr Christopher Williams (Vice-Chairman)
Cllr Richard Britton
Cllr Ruth Hopkinson
Cllr Jon Hubbard
Cllr Tony Jackson
Cllr Bob Jones MBE
Cllr Johnny Kidney

Cllr Gordon King
Cllr Jerry Kunkler
Cllr Tony Pickernell
Cllr Pip Ridout
Cllr Jo Trigg
Cllr Tony Trotman
Cllr Iain Wallis

Substitutes:

Cllr Steve Bucknell
Cllr Clare Cape
Cllr Ernie Clark
Cllr Brian Dalton
Cllr Gavin Grant

Cllr Dr Nick Murry
Cllr Tom Rounds
Cllr Jonathon Seed
Cllr Ian Thorn

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Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

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For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies**

To receive details of any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 5 - 12*)

To approve and sign the minutes of the meeting held on 27 July 2023.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Tuesday 19 September** in order to be guaranteed of a written response. In order to receive a verbal response, questions must be submitted no later than 5pm **Thursday 22 September**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Financial Year 2023/24 - Quarter One Revenue Budget Monitoring** (*Pages 13 - 56*)

To receive the Financial Year 2023/2024 - Quarter One Revenue Budget Monitoring report of the Chief Executive, considered by Cabinet on 12 September 2023 as well as a report from the Financial Planning Task Group, following its meeting on 8 September 2023.

7 **Financial Year 2023/24 - Quarter One Capital Budget Monitoring** (*Pages 57 - 114*)

To receive the Financial Year 2023/2024 - Quarter One Capital Budget Monitoring report of the Chief Executive, considered by Cabinet on 12 September 2023 as well as a report from the Financial Planning Task Group, following its meeting on 8 September 2023.

8 **Performance and Risk Report 2023-24 - Quarter One** (*Pages 115 - 148*)

To receive the Quarter One - Performance and Risk Report 2023-24, considered by Cabinet on 12 September 2023 as well as the Financial Planning Task Group, on 8 September 2023.

9 **Wiltshire Council Annual Complaints Report 2022-23** (*Pages 149 - 182*)

To receive the Annual Wiltshire Council Complaints Report 2022-23.

10 **Council Tax Reduction Scheme** (*Pages 183 - 202*)

To receive a report on proposed changes to the Council Tax Reduction Scheme for consultation and approach to Council Tax charges for long term empty properties considered by Cabinet on 12 September 2023 as well as the Financial Planning Task Group, on 8 September 2023.

11 **Task Group Update** (*Pages 203 - 210*)

To receive updates on recent activity on the following Task Groups:

- Financial Planning Task Group
- Evolve Programme Task Group

12 **Forward Work Programme** (*Pages 211 - 234*)

To receive updates from the Chairmen and Vice-Chairmen of the Select Committees in respect of the topics under scrutiny in their areas, including any recommendations for endorsement by the Management Committee.

13 **Date of Next Meeting**

To confirm the date of the next meeting as 15 November 2023.

14 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.